

The Ightham Club Constitution
(Amended: November 2019)

1. The club shall be called: The Ightham Club
2. There shall be Three Trustees, who shall be members of the club, and they shall stand possessed of the property and effects of the club upon and for such trusts as the committee of the club shall from time to time decide.
3. The trustees shall remain in office until death, disqualification or resignation. All vacancies in the office of trustee shall be filled by the committee, but such appointment shall be subject, during the lives of the donors of the land and club or of the survivor of them to their or his/her approval.
4. All the affairs of the club which are not reserved for a General Meeting or for the Trustees shall be administered by the committee which shall be composed of a Treasurer, a Secretary, and Seven other members who have been elected to serve. At meetings of the committee Four shall constitute a quorum.
5. The President and the Treasurer, Secretary and other members of the Committee shall be elected annually at the Annual General Meeting and shall serve for a period of Twelve months. They shall be eligible for re-election. An auditor shall also be appointed by the Annual General Meeting. The Annual General Meeting shall be chaired by the President.
6. Notwithstanding Rule 5, the committee may fill casual vacancies on the committee or among the officers as they occur. Any appointment so made shall be effective until the next Annual General Meeting.
7. Except in connection with a casual vacancy filled under Rule 6, no person shall be eligible for re-election to the committee unless their name, together with the names of their proposer and seconder, shall have been posted on a notice paper in the club room for at least Seven days before the Annual General Meeting. The proposer shall be responsible for ascertaining that the person nominated is willing to serve on the committee.
8. The committee shall elect a Chairman from among their number who shall chair committee meetings and also be the Chairman of Extraordinary General Meetings.
9. The committee may appoint sub-committees to superintend matters entrusted to them and to report to the committee as may be necessary.

10. The committee shall meet monthly, or at such other intervals as circumstances may require. An emergency meeting of the committee may be called at any time by the Chairman and the Secretary.
11. Candidates for membership of the club shall be at least 18 years of age and shall be proposed and seconded by two members of the club in writing. The names and addresses of candidates shall be prominently displayed in the club room for at least two full days before election. A new member cannot propose or second the election of another new member for a period of six months after his or her own election. The election of members will be vested in the committee.
12. The joining fee and annual subscription shall be as agreed at the Annual General Meeting and shall be due on the First of January in any year. Any member who fails to pay his annual subscription by the First day of March in any year shall be deemed to have resigned from membership. Members shall carry their membership cards with them when attending the club.
13. The committee may erase from the register of members the names of any member who, through failure to pay their subscription or for any other reasons, is in their opinion not a desirable person to be a member of the club. Any person whose name is so erased shall have the right of appeal to the next general meeting on giving the Secretary one month's notice in writing of their intention to appeal.
14. The committee may at their discretion appoint individuals who have been members of the club for at least ten years and rendered outstanding services to the club as honorary life members of the club who shall not be required to pay any subscriptions.
15. A statement of accounts shall be prepared annually by the Treasurer showing the receipts and expenditure during the preceding year ended 30 September, and shall be presented to members, duly audited, at the annual general meeting.

16. The club shall be open each weekday (except Christmas Day and Boxing Day) from 10 am until 12 pm and each Sunday (Christmas Day from 12 noon and ending at 10.30 pm with a break of at least four hours beginning at 3pm at the latest, Boxing Day 12 noon until 12pm. The committee shall have the power to extend these times of opening for special occasions. The permitted hours during which intoxicating liquor may be supplied and consumed in the club shall be the normal permitted licensing hours. These hours may only be extended in the event of a special licence being obtained for special events. The doors of the club shall be locked Ten minutes before the expiry of the permitted hours each day.
17. No disorderly conduct shall be allowed on the club premises and the committee may suspend or expel disorderly members. A member may be expelled if his child (if under 18 years of age) is playing any gambling machine.
18. Members may be accompanied on the club premises by their spouses and/or their children (under 18 years of age) at any time. Under no circumstances may spouses or children be permitted to purchase anything on the club premises or to make any payment whatsoever in respect of club amenities, unless they are members in their own right.
19. Members may introduce guests provided that theirs and their guests names are entered in a book kept for the purpose and that any appropriate fee is paid. No guest shall be introduced for more than Four days in any one year, if they are eligible for membership under no circumstances may a guest be permitted to purchase anything on club premises or make any payment whatsoever in respect of the clubs amenities.
20. (deleted)
21. The Annual General Meeting shall be held each year in November or as soon afterwards as may be arranged. An Extraordinary General Meeting may be called by the committee at any time and shall be called within one month after the receipt by the Secretary of a requisition in writing signed by not less than Ten members of the club, specifying the purpose for which the Extraordinary General Meeting is desired. No business may be conducted at the Extraordinary General Meeting other than that so specified by the committee in the notice calling the meeting.

22. No alteration to these rules shall be made except at a general meeting, the exception being where complying with statutory regulations. Notice of any alteration in the rules to be proposed by a member shall be given in writing to the Secretary not less than Fourteen days before the day of the General Meeting at which such proposal on behalf of the committee shall be given in the notice calling the General Meeting at which such proposal is to be considered. All notices to be given to members by or on behalf of the committee may be given either individually or by being posted on a notice paper in the club room for a period of not less than Seven days.
23. The committee shall be the sole authority for the interpretation of these rules or any amendments thereof and the decision of the committee upon any matter affecting the club and not provided for by these rules or any amendments thereof shall be final and binding on the members.
24. The objects of the club are:
 - (a) To provide facilities to members and their guests for billiards and snooker, and/or such other sports as the committee may from time to time decide.
 - (b) To provide facilities to members and their guests for refreshment, companionship and entertainment and,
 - (c) To provide and maintain club premises and to employ staff in order to facilitate the attainment of the above objects.
25. Club employees shall be engaged by, under the orders of and dismissed by the committee only, and no members may seek directly to vary the duties of or reprimand any club employee. Employees shall be issued with written contracts of employment.
26. In the event that the Trustees are required to sell the Ightham Club, the distribution of any profits would be restricted to those people who have been Ightham Club members for a minimum of 10 consecutive years.